

RECORD OF PROCEEDINGS

Minutes of the West Clermont Local School Board Regular Meeting Held at the Union Township Civic Center, on Monday, January 25, 2010

The Board of Education of the West Clermont Local School District met in Regular Session at 7:00 p.m. on Monday, January 25, 2010 at the Union Township Civic Center, 4350 Aicholtz Road, Cincinnati, OH 45245. Board members answering roll call: Mrs. Jo Ann Beamer, Mrs. Barbara Hartman, Mr. Dan Krueger, and Mr. Doug Young.

VISITORS

The President asked if any visitors present had business that they wished to present to the Board. Al Cloke, 612 Neptune Way; Jackie Hospelhorn, principal at Merwin Elementary; Heidi Moreno, 24 South Deer Creek Drive; Kimberly Owen, 4147 Brookfield Drive; Bob Rankin, 4133 Brandonmore Drive addressed the Board regarding the moving of millage.

Treasurer's Business

RESOLUTION 10-17 – APPROVE MINUTES OF JANUARY 11 ORGANIZATIONAL MEETING

Motion by Young, seconded by Krueger that the Board approve the unofficial record of the January 11, 2010 Organizational Meeting as the Official Record of that meeting.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Young.

Nays: None. Motion carried.

RESOLUTION 10-18 – APPROVE RESOLUTION EXPRESSING AN INTENT TO AWARD CONSTRUCTION CONTRACTS FOR FURNITURE, TECHNOLOGY AND PLAYGROUND BID PACKAGES AND AUTHORIZING THE PRESIDENT AND THE TREASURER TO ENTER INTO SAID CONTRACTS UPON COMPLIANCE WITH ALL CONDITIONS PRECEDENT RELATED TO THE NEW AMELIA AND WITHAMSVILLE-TOBASCO ELEMENTARY SCHOOLS

Motion by Krueger, seconded by Young that the Board approve following Resolution:

WHEREAS, the Board of Education of the West Clermont Local School District (the "Board of Education"), County of Clermont, Ohio, by resolution approved a Detailed Estimate of Construction Cost and draft Construction Documents for certain furniture, technology and playground bid packages (the "Bid Packages") for the new Amelia and Withamsville-Tobasco Elementary Schools (the "portion of the Project") and authorized the commencement of the bidding process and the advertisement for bids pursuant to applicable laws, including but not limited to, Sections 7.12, 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, and 5719.042, ORC;

WHEREAS, The Turner Construction Company (hereinafter called the "Construction Manager"), with the assistance of SFA Architects (hereinafter called the "Architect"), commenced the bidding process for the Bid Packages;

WHEREAS, the Board of Education has appointed a certain authorized representative (hereinafter called the "Authorized Representative") to act on its behalf during the planning, bidding, award and construction phases of the Project;

WHEREAS, the Construction Manager, with the assistance of the Architect and Authorized Representative, held a Pre-Bid Conference for prospective bidders wherein prospective bidders were briefed on said Bid Packages;

WHEREAS, the Authorized Representative and Construction Manager, on behalf of the Board of Education and with the assistance of the Architect, received sealed bids at the time and place established for the receipt of bids for said Bid Packages in the Notice To Bidders and opened and read aloud said bids immediately thereafter in compliance with paragraphs IB 3.1 and 3.2;

WHEREAS, the Authorized Representative and Construction Manager, with the assistance of the Architect, have tabulated the bids received and advised the Board of Education on the acceptance or rejection of any or all bids, Alternates and budget considerations;

RECORD OF PROCEEDINGS

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WHEREAS, the Authorized Representative and Construction Manager, with the assistance of the Architect, have reviewed all bids received for the Bid Packages for said portion of the Project and the Construction Manager and Architect have conducted a responsibility investigation of the apparent low Bidders in compliance with paragraph IB 3.5 and Sections 153.12 and 3313.46(A)(6), ORC, and any other authorizing provisions of law; and

WHEREAS, the Authorized Representative has procured and put into effect a Builder's Risk insurance policy as and to the extent required by Paragraphs GC 12.2 and 12.3 covering all Work in the course of construction for said portion of the Project, including but not limited to falsework, temporary buildings and structures and materials used in the construction process, stored on or off site, or while in transit.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby accepts the recommendation of the Construction Manager, Architect and Authorized Representative to award the Base Bid and any Alternates for the Bid Packages for the portion of the Project to the bidders as provided below as the lowest responsible bidders in compliance with paragraph IB 3.5 and Section 3313.46(A)(6), ORC, and any other authorizing provisions of law, contingent upon compliance with all conditions precedent to contract execution under paragraph IB 7.3:

<u>Bid Package</u>	<u>Lowest Responsible Bidder</u>	
#11; Furniture & Equipment	Continental Office Furniture Corporation	
	Base Bid	<u>\$582,659.28</u>
	Alternate #1 Amelia	4,190.42
	Alternate #2 Amelia	4,839.20
	Alternate #3 Amelia	5,001.28
	Alternate #4 Amelia	637.58
	Alternate #5 Amelia	4,145.97
	Alternate #6 Amelia	1,319.25
	Alternate #8 WT	4,145.97
	Alternate #9 WT	1,464.37
	Alternate #11 WT	4,234.20
	Alternate #12 WT	5,001.28
	Alternate #13 WT	956.37
	Alternate #14 WT	1,175.70
	Alternate #18 Amelia	896.24
Alternate #19 WT	<u>738.08</u>	
	Total	\$621,405.19
#12; Technology & Equipment	Chapel-Romanoff Technologies, LLC	
	Base Bid	<u>\$858,241.00</u>
	Total	\$858,241.00
#13; Playground Equipment	Playground Midstates	
	Base Bid	<u>\$142,821.00</u>
	Total	\$142,821.00

Section 2. The Board of Education hereby authorizes the Construction Manager, on its behalf, to forward a Notice of Intent to Award Contract for said portion of the Project in compliance with paragraph IB 3.7, with the appropriate Contract Form, to the lowest responsible bidders referenced in Section 1. The Construction Manager shall simultaneously notify the surety and agent of the surety of said lowest responsible bidders of the intent to award pursuant to Section 9.32, ORC.

Section 3. Subject to the approval of the Board of Education construction counsel, and upon compliance with all conditions precedent to Contract execution under paragraph IB 7.3, the Board of Education hereby authorizes the President and Treasurer to sign said Contracts.

RECORD OF PROCEEDINGS

Minutes of the West Clermont Local School Board Regular Meeting Held at the Union Township Civic Center, on Monday, January 25, 2010

Section 4. The Board of Education hereby authorizes the Treasurer to sign the Certificate of Funds, upon execution of said Contracts, and attach to said Contracts a copy of the Certificate of Funds.

Section 5. The Board of Education hereby authorizes the Construction Manager (at a time determined appropriate by Construction Manager), after the Construction Manager's receipt of said Contracts signed by the Contractors to forward a Notice to Proceed for said Contracts in compliance with Paragraph IB 7.4.

Section 6. The Board of Education hereby authorizes the Treasurer, at the appropriate time and with the assistance of the Board of Education construction counsel, to prepare, and make available upon request, a Notice of Commencement pursuant to Section 1311.252, ORC, prior to the performance of any work related to said Contracts.

Section 7. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 8. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Young.
Nays: None. Motion carried.

RESOLUTION 10-19 – APPROVE FINANCIAL STATEMENTS, BILLS PAID LIST AND INVESTMENTS FOR DECEMBER, 2009

Motion by Beamer, seconded by Young that the Board approve the Financial Statement, Bills Paid List and Investments for December, 2009.

Voting Aye on the roll call: Beamer, Krueger, Young.
Nays: None. Motion carried. Hartman abstained.

Superintendent's Business

RESOLUTION 10-20 – OVERNIGHT FIELD TRIPS

Motion by Krueger, seconded by Young that the Board approve the following overnight field trip requests

Amelia Elementary has requested permission for the 5th grade class to travel to Camp Kern in Oregonia, OH to explore the forest, its inhabitants, Native American mounds, fossils and pioneer life. Students and chaperones would depart Monday, March 29 and return Wednesday, March 31, 2010. Cost of the trip will be paid for by fund-raising activities and student contributions. Petermann will provide transportation.

Amelia High School Drama Club and Thespian Troupe and Glen Este High School Thespians have requested permission to travel to Ashland University in Ashland, OH to take part in the State Thespian Conference. Students will participate in workshops, performances, individual events and college auditions. Students and chaperones would depart Friday, March 19 and return on Sunday, March 21, 2010. Cost of the trip will be paid for by fund-raising activities and student contributions. Petermann will provide transportation.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Young.
Nays: None. Motion carried.

Construction Update – Mr. Ed Dyer, Director of Operations provided a construction summary for the new Amelia and Withamsville-Tobasco Elementary Schools.

RESOLUTION 10-21 - PERSONNEL

RECORD OF PROCEEDINGS

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Motion by Young, seconded by Krueger that the Board approve the following personnel actions:

1. Resignation: The following resignation is recommended for acceptance:

- A. Laura Gardner, elementary teacher (CE), retirement, effective June 1, 2010. (Hired 6/75)
- B. Rick Colwell, head custodian (BE), retirement, effective February 1, 2010. (Hired 10/79)
- C. Dennis Wilkens, custodian (CE/WV), retirement, effective January 22, 2010. (Hired 4/01)

2. Employment: The following personnel items are recommended for approval at the existing salary schedules:

A. Supervisory Head Custodian Appointment: The following head custodian contract is recommended with the following effective and expiration dates at the existing salary schedule:

<u>Name</u>	<u>Assignment</u>	<u>Salary Step</u>	<u>Eff Date</u>	<u>Exp Date</u>
Rick Colwell	Brantner Elementary Head Custodian	15	2/1/2010	6/30/2012

B. Classified Personnel – Additional Duty Contract: The following classified personnel is recommended for additional duty, in terms indicated, and at a salary in accordance with the district adopted salary schedules unless otherwise indicated:

<u>Name</u>	<u>Stipend Position</u>	<u>Annual Stipend</u>	<u>Eff Date</u>
Rick Colwell	Head Custodian – Elementary	\$1,679.00	2/1/10

C. Substitute Personnel for the 2009-2010 Contract Year: The following are being recommended for appointment as substitute employees to work on an “on-call” basis, as indicated for the 2009-2010 school year, at the existing adopted substitute salary schedules.

<u>Teachers:</u>	Kristie Bates	Shawn Chadwell	Cristy Wilson
	Anna Hauke	Jerry Hauck	
<u>Secretaries:</u>	Elaine Knudsen	Annie Meier	Elizabeth Barberry
	Barbara Kramer		
<u>Paraprofessionals:</u>	Elaine Knudsen	Annie Meier	Elizabeth Barberry
	Barbara Kramer		
<u>Paraprofessional Readwell:</u>	Mellanie Phillips		

D. School Volunteers: The following are recommended for approval as school volunteers:

<u>Willowville Elementary:</u>	Diane Hendricks
<u>Glen Este High:</u>	Deborah Britton

Voting Aye on the roll call: Beamer, Hartman, Krueger, Young.

Nays: None. Motion carried.

Board Business

RESOLUTION 10-22 - ADJOURN

Motion by Young, seconded by Krueger that the meeting adjourn.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Young.

Nays: None. Motion carried. The meeting adjourned at 9:30 p.m.

Dan Krueger, President

ATTEST:

Alana Cropper, Treasurer