

RECORD OF PROCEEDINGS

Minutes of the West Clermont Local School District Regular Meeting Held at the Union Township Civic Center, on Monday, March 22, 2010

The Board of Education of the West Clermont Local School District met in Regular Session at 7:00 p.m. on Monday, March 22, 2010 at the Union Township Civic Center, 4350 Aicholtz Road, Cincinnati, OH 45245. Board members answering roll call: Mrs. Jo Ann Beamer, Mrs. Barbara Hartman, Mr. Dan Krueger, Mrs. Denise Smith and Mr. Doug Young.

VISITORS

The President asked if any visitors present had business that they wished to present to the Board. No reply was heard.

Treasurer's Business

RESOLUTION 10-47 – APPROVE MINUTES OF MARCH 8 REGULAR MEETING

Motion by Beamer, seconded by Young that the Board approve the unofficial record of the March 8, 2010 Regular Meeting as the Official Record of that meeting.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Smith, Young.
Nays: None. Motion carried.

RESOLUTION 10-48 – DONATIONS

Motion by Krueger, seconded by Hartman that the Board approve the following donations:

Brantner Elementary received donations from the following for their Family Literacy Night

Tanny McGregor donated 5 autographed books
Mariemont Theatre donated 6 buy one get one free movie coupons
Cherry Grove Lanes donated 7 free game coupons
Frisch's donated 10 free Big Boy coupons and 10 free coke coupons
Cincinnati Shakespeare Company donated 2 tickets to any season 16 show
Cincinnati Museum Center donated 4 tickets to all 3 museums
Cincinnati Bengals donated 1 team photo and 2 player cards
Graeter's donated gift cards
Newport Aquarium donated 2 tickets
Children's Theatre of Cincinnati donated 4 orchestra seats
Pierce Point Cinema 10 donated 2 passes
Marco's Pizza donated 5 free large pizzas
Busken Bakery donated 2 gift certificates
United Dairy Farmers donated gift certificates

Voting Aye on the roll call: Beamer, Hartman, Krueger, Smith, Young.
Nays: None. Motion carried.

RESOLUTION 10-49 – APPROVE FINANCIAL STATEMENTS, BILLS PAID LIST AND INVESTMENTS FOR FEBRUARY, 2010

Motion by Beamer, seconded by Young that the Board approve the Financial Statements, Bills Paid List and Investments for February, 2010.

Voting Aye on the roll call: Beamer, Krueger, Smith, Young.
Nays: None. Motion carried. Hartman abstained.

RESOLUTION 10-50 – APPROVE THE RESOLUTION EXPRESSING AN INTENT TO AWARD CONSTRUCTION CONTRACT FOR #14R

Motion by Krueger, seconded by Young that the Board approve the following resolution:

A RESOLUTION EXPRESSING AN INTENT TO AWARD CONSTRUCTION CONTRACT FOR #14R; ABATEMENT BID PACKAGE AND AUTHORIZING THE PRESIDENT AND THE

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**TREASURER TO ENTER INTO SAID CONTRACT UPON COMPLIANCE WITH ALL
CONDITIONS PRECEDENT RELATED TO THE AMELIA AND WITHAMSVILLE-TOBASCO
ELEMENTARY SCHOOLS**

WHEREAS, the Board of Education of the West Clermont Local School District (the "Board of Education"), County of Clermont, Ohio, by resolution approved a Detailed Estimate of Construction Cost and draft Construction Documents for #14R; abatement bid package (the "Bid Package") for the Amelia and Withamsville-Tobasco Elementary Schools (the "portion of the Project") and authorized the commencement of the bidding process and the advertisement for bids pursuant to applicable laws, including but not limited to, Sections 7.12, 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, and 5719.042, ORC;

WHEREAS, The Turner Construction Company (hereinafter called the "Construction Manager"), with the assistance of SFA Architects (hereinafter called the "Architect"), commenced the bidding process for the Bid Package;

WHEREAS, the Board of Education has appointed a certain authorized representative (hereinafter called the "Authorized Representative") to act on its behalf during the planning, bidding, award and construction phases of the Project;

WHEREAS, the Construction Manager, with the assistance of the Architect and Authorized Representative, held a Pre-Bid Conference for prospective bidders wherein prospective bidders were briefed on said Bid Package;

WHEREAS, the Authorized Representative and Construction Manager, on behalf of the Board of Education and with the assistance of the Architect, received sealed bids at the time and place established for the receipt of bids for said Bid Package in the Notice To Bidders and opened and read aloud said bids immediately thereafter in compliance with paragraphs IB 3.1 and 3.2;

WHEREAS, the Authorized Representative and Construction Manager, with the assistance of the Architect, have tabulated the bids received and advised the Board of Education on the acceptance or rejection of any or all bids, Alternates and budget considerations;

WHEREAS, the Authorized Representative and Construction Manager, with the assistance of the Architect, have reviewed all bids received for the Bid Package for said portion of the Project and the Construction Manager and Architect have conducted a responsibility investigation of the apparent low Bidder in compliance with paragraph IB 3.5 and Sections 153.12 and 3313.46(A)(6), ORC, and any other authorizing provisions of law; and

WHEREAS, the Authorized Representative has procured and put into effect a Builder's Risk insurance policy as and to the extent required by Paragraphs GC 12.2 and 12.3 covering all Work in the course of construction for said portion of the Project, including but not limited to falsework, temporary buildings and structures and materials used in the construction process, stored on or off site, or while in transit.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby accepts the recommendation of the Construction Manager, Architect and Authorized Representative to award the Base Bid and any Alternates for the Bid Package for the portion of the Project to the bidder as provided below as the lowest responsible bidder in compliance with paragraph IB 3.5 and Section 3313.46(A)(6), ORC, and any other authorizing provisions of law, contingent upon compliance with all conditions precedent to contract execution under paragraph IB 7.3:

<u>Bid Package</u>	<u>Lowest Responsible Bidder</u>
#14R; Abatement	Environmental Demolition Group, LLC
Base Bid	<u>\$146,000.00</u>

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Total

\$146,000.00

Section 2. The Board of Education hereby authorizes the Construction Manager, on its behalf, to forward a Notice of Intent to Award Contract for said portion of the Project in compliance with paragraph IB 3.7, with the appropriate Contract Form, to the lowest responsible bidder referenced in Section 1. The Construction Manager shall simultaneously notify the surety and agent of the surety of said lowest responsible bidder of the intent to award pursuant to Section 9.32, ORC.

Section 3. Subject to the approval of the Board of Education construction counsel, and upon compliance with all conditions precedent to Contract execution under paragraph IB 7.3, the Board of Education hereby authorizes the President and Treasurer to sign said Contract.

Section 4. The Board of Education hereby authorizes the Treasurer to sign the Certificate of Funds, upon execution of said Contract, and attach to said Contract a copy of the Certificate of Funds.

Section 5. The Board of Education hereby authorizes the Construction Manager (at a time determined appropriate by Construction Manager), after the Construction Manager's receipt of said Contract signed by the Contractor to forward a Notice to Proceed for said Contract in compliance with Paragraph IB 7.4.

Section 6. The Board of Education hereby authorizes the Treasurer, at the appropriate time and with the assistance of the Board of Education construction counsel, to prepare, and make available upon request, a Notice of Commencement pursuant to Section 1311.252, ORC, prior to the performance of any work related to said Contract.

Section 7. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 8. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Smith, Young.

Nays: None. Motion carried.

Superintendent's Business

RESOLUTION 10-51 – OVERNIGHT FIELD TRIP REQUESTS

Motion by Hartman, seconded by Smith that the Board approve the following overnight field trip requests:

Willowville Elementary has requested permission for 5th grade students to travel to Space Camp in Huntsville, Alabama. Students will experience what it is like to be an astronaut and learn about space travel. Students and chaperones would depart Friday, September 3 and return Sunday, September 5, 2010. Cost of the trip will be paid for by fund-raising activities and student contributions. Transportation will be by charter bus.

Glen Este High School Science Club has requested permission for student to travel to the Great Smoky Mountains Institute at Tremont to execute scientific research that will be used by park service personnel while also developing observation skills as they explore the second most bio-diverse ecosystem on the planet. Students and chaperones would depart Friday, April 23 and return on Sunday, April 25, 2010. Cost of the trip will be paid for by fund-raising activities and student contributions. Transportation will be by charter bus.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Smith, Young.

Nays: None. Motion carried.

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RESOLUTION 10-52 – TEXTBOOK ADOPTION

Motion by Smith, seconded by Hartman that the Board approve the following textbook adoption:

The Department of Teaching and Learning, in addition to elementary teachers and school psychologists, have reviewed research-based reading materials that support the Ohio Academic Content standards and national literacy components. The following core reading series is recommended for grades 1, 2, 4 and 5.

Reading Street, Pearson/Scott Foresman, 2011

Voting Aye on the roll call: Beamer, Hartman, Krueger, Smith, Young.

Nays: None. Motion carried.

Construction Update: Ed Dyer, Director of Operations presented a brief report about construction progress on Amelia and Withamsville-Tobasco Elementary Schools.

RESOLUTION 10-53 – PERSONNEL

Motion by Hartman, seconded by Smith that the Board approve the following personnel actions:

1. Resignation: The following resignation is recommended for acceptance:

- A. Janet Llamas, school counselor (GEM), retirement, effective April 1, 2010. (Hired 8/82)
- B. Gale Proctor, elementary teacher (SE), retirement, effective July 1, 2010. (Hired 8/87)
- C. Richard Dennison, science teacher (AH), retirement, effective June 1, 2010. (Hired 6/75)
- D. Karen Grob, computer technology teacher (GEH), retirement, effective June 1, 2010. (Hired 6/92)
- E. Jenny Aiken, middle school teacher (GEM), retirement, effective June 1, 2010. (Hired 7/80)
- F. Nancy Maher, elementary teacher (WV), retirement, effective June 1, 2010. (Hired 10/85)
- G. Beverly Brosmer, middle school teacher (GEM), retirement, effective June 1, 2010. (Hired 7/85)
- H. Dennis Ashworth, high school principal (GEH), retirement, effective March 1, 2011. (Hired 8/81)
- I. Susan E. Smith, elementary teacher (WV), effective end of the 2009-2010 contract year. (Hired 6/09)
- J. James Carter, building administrative assistant (AM), effective end of the 2009-2010 contract year. (Hired 8/07)

2. Employment: The following personnel items are recommended for approval at the existing salary schedules:

- A. Supplemental Appointment and Non-Renewal of Consultant-Coach Advisor for the 2009-2010 School Year: In accordance with section 3313.53 of the Ohio Revised Code, the following position(s) have been posted for the certified employees of our district and are now available to persons not employed by the school district. The following are being recommended for employment during the 2009-10 school year. Pursuant to the provisions of Sections 3319.11 and 3313.53, Ohio Revised Code, I recommend that these coach/advisors not be reemployed to perform their supplemental contract duties for the 2010-2011 school year:

<u>Name</u>	<u>Position</u>	<u>Exp Step</u>
	<u>Amelia High School</u>	
Ryan Ventura	Co-Assistant Baseball Coach	3

- B. Supplemental Appointment and Non-Renewal of Consultant-Coach Advisor for the 2010-2011 School Year: In accordance with section 3313.53 of the Ohio Revised Code, the following position(s) have been posted for the certified employees of our district and are now available to persons not employed by the school district. The following are being recommended for employment during the 2010-2011 school year. Pursuant to the provisions of Sections 3319.11 and 3313.53, Ohio Revised Code, I recommend that these coach/advisors not be reemployed to perform their supplemental contract duties for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>Exp Step</u>
	<u>Glen Este High School</u>	

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RESOLUTION 10-56 – ADJOURN

Motion by Smith, seconded by Hartman that the meeting adjourn.

Voting Aye on the roll call: Beamer, Hartman, Krueger, Smith, Young.
Nays: None. Motion carried. The meeting adjourned at 10:50 p.m.

Dan Krueger, President

ATTEST:

Alana Cropper, Treasurer