



West Clermont Local Schools has bus service available for all students. State law mandates that every district must provide transportation for students living more than two miles from their school. We provide this service to all of our students even those living within easy walking distance to their school. There are however several restrictions on Transportation.

**Transportation is limited to the home school attendance areas only.**

**“Permanent changes” to transportation require a five-day notice and must be accompanied by a transportation change form.**

**“Temporary changes” may be made for transportation on an emergency basis, but a signed note from the parent/guardian is required to make this change. Phone calls or faxes will not be accepted for these changes. (Emergencies include the death or serious injury of a family member but do not include changes for social events.)**

**Whenever a change is made the school must receive the name of the person, address of the person, and working phone number of the person who will have temporary care of the student(s) Parents/Guardians are required to make appropriate arrangements for their student(s) when students exit the school buses at the end of the school day.**

**For students grades pre-school through second grade bus drivers will not allow a student to exit the bus if an adult is not present to take responsibility for them. If the bus driver feels that leaving a student at the scheduled stop poses a threat to the safety of the student a call will be made to the parents as to the student’s location. Students in this situation will be returned to their school or to the transportation office to await their parent/guardian.**

West Clermont Local Schools takes the safety of students very seriously. We ask that you take time before your student begins school to discuss safety and behavior issues associated with transportation. Please refer to your copy of the student handbook for rules and regulations governing transportation. Questions about transportation may be directed to your school office or the transportation office at 752-4020.

\_\_\_\_\_  
Parent/Guardian’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Child’s Name

\_\_\_\_\_  
Address

My student will not need bus service