April 12, 2016

Dear Parent(s) or Guardian(s):

The safety and welfare of our students and staff are our highest priority. To provide our school with an opportunity to practice emergency response procedures, our district Superintendent Dr. Keith Kline and our Glen Este High School Staff are supporting an opportunity for all students and staff to participate in a School-wide training day on **Friday April 29, 2016**.

**GOALS** – The goals of the training day are to improve our ability to protect students, save lives, and reduce injuries. The day will allow us to evaluate our emergency operations plan and improve our response skills. Most importantly, it provides an opportunity for the students and staff to develop a “tool belt” of skills which empowers them to make the best decisions for survival if they ever experience a similar emergency (in school or in life.) As part of the drill, the students and staff will participate in the activation of our Board of Education approved **ALiCE Response Options**.

**SIMULATION LEVEL** – The focus of the day is on actively practicing ALiCE skills, not on scaring students. There will be no pretend active shooter, no “gun” and no simulated injury scenes. Instead an air horn and verbal announcements will be used to alert the staff and the students.

**CLOTHING SUGGESTIONS FOR TRAINING DAY** – Because of the activity level of the ALiCE learning stations and the ALiCE training scenarios, comfortable clothing and tennis shoes are recommended. Remember to bring a hoodie/jacket if it is a cold and/or rainy day. Elements of training are planned to be outdoors.

**ALTERNATIVE TRAINING** - Parents / Students who choose to opt out of the ALiCE Training Practice (from 12:20 – 1:20) will be provided an opportunity to complete for their 6th hour teacher a “Blizzard Bag” including paperwork covering the concepts of safety. They will be in a location of the school not involved in the drill.

**ELECTRONICS** - In order to participate in the training and the drill, students will be asked to “secure their phones and electronic devices including earbuds, headsets, etc.” at 8:15 AM to avoid the possibility of a student, in error, sending information through social media / technology that may “instill a panic” in the school and/or community. Each student bringing a phone to school will secure their phone in a “phone box” with their 6th hour teacher. The student will be able to retrieve their phone at the end of the drill at 1:30pm. If a student does not have a phone or chooses to leave the device at home, the parent and student will be expected to sign a contract accordingly below. A breech in this policy will be grounds for disciplinary actions by West Clermont Schools.

If you have any questions or need further information, please do not hesitate to call our school office at (513) 947-7601.

Sincerely,

Bob Walker, Principal
2016 ALiCE Training PERMISSION SLIP & CONTRACT for Students and Parents

(Remove and Return to 6th hour teacher by Wed. April 27th)

The absence of the return of this completed form (on time) indicates full support of the training and communication device restriction.

Student’s Name ____________________________

Parent/Guardian Name ____________________________

6th hour teacher’s name ____________________________

Date ____________________________

1) PARENT PERMISSION SLIP – MUST CHOOSE A or B BELOW

A) ______ I give my Permission for my child to participate in the ALiCE training at Glen Este High School on Friday April 29th.

OR

B) ______ Opt Out – I prefer that my student does not participate in the Mock Emergency Training Practice from 12:20 – 1:20 and ask that they be provided alternative training opportunities in the form of a “Blizzard Bag” in the Study Hall. They will be responsible for completing all work and submitting it to their 6th hour teacher / Alternative Lesson Supervisor

2) STUDENT ELECTRONICS CONTRACT - MUST CHOOSE A or B BELOW

A) ______ I understand that NO MATTER WHAT CHOICE ABOVE, If I am at school, I must secure all electronics at 8:15am and will receive all electronics back by 1:30pm.

OR

B) ______ I will not have any electronics with me at school (from 7:15am – 2:30pm) on Friday April 29, 2016.

Student Name (printed) ____________________________ Student Signature ____________________________

Parent/Guardian Name (printed) ____________________________ Parent/Guardian Signature __________

Date Signed ____________________________

Date Received by 6th hour teacher ___________ Teacher Signature ____________________________